



Meeting, 8/02/2022, 4:30-6:00 PM

In person meeting at the Miami Township meeting room

**Voting members present:** Lisa Abel, Alex Bieri, Shelly Blackman, Dorothee Bouquet, Dino Pallotta, Don Hollister, Amy Magnus, Hannah Montgomery, Corrie Van Ausdal, Gary Zaremsky

**Ex-Officio:** Jeannamarie Cox, Jane Fernandes, Josue Salmeron, Terri Holden

**Invited:** YS News reporter Cheryl Durgans, Noah Street

**Excused Absence:** Kevin Stokes

1. Van Ausdal called the meeting to order at 4:34pm
2. **Treasurer's report** (Montgomery, 5 min) Reviewed the June financials with expenses including accounting fees, bank fees, website fees. June included no additional revenues. Montgomery encouraged the corporation to generate ideas on new sources of revenue. Abel: The grants committee will meet at Antioch College to discuss revenue; Fernandes will set up a time and Salmeron ask to join. Magnus: What amount of revenues would be sufficient for the corporation to make bank? Montgomery: About \$8k in grants would be sufficient for ongoing expenses but there may be additional initiatives that the corporation might consider that have costs and revenues. Bouquet: Is the costs associated with the website? Are they one time or ongoing? Cox: It's a mix of both updates and maintenance. There were additional costs this year when the corporation moved its accounting to quickbooks. Magnus: Sometimes it is necessary to spend funds in order to generate revenue. Does that mean we need to set a goal of around \$10k? Abel: Yes, the grants committee has discussed setting a goal to bring in between \$8k to \$10k this year. Salmeron: Would the revenue opportunity meeting be the proper place to discuss business opportunities discussed in the past such as **PACE** administration. Abel: That would be appropriate if people are ready to sign up. Bouquet: Catch us up on what PACE is. Salmeron: The PACE financing is a state run program that allows property owners to borrow against their property taxes to make improvements to properties. The improvements have to be energy related: HVAC, insulation, windows, etc. Bouquet: The YSDC would managing the applications? Salmeron: The program requires a program administrator and typically CDCs provide someone to fulfill that role. Magnus: What kind of skill sets would the administrator need? Salmeron: Financing, project management, some property assessments. Hollister: That sounds appropriate for the grants committee. Magnus: The committee might think about grants and contracts, other services for customers beyond the village and the state, especially if the YSDC take on this role of strategic planning that we're considering. Salmeron: Most grants the village gets are to provide services to the business community. Cox: Are we assuming that these grants and contracts would pay for the administrator? Abel: To push forward the projects the YSDC wants to do, we need at least a part time administrator. Salmeron: We need to develop that expertise or identify a consultant. Ausdal: Let's talk about this idea in September. We're not ready to hang out a shingle yet until we have a list of tasks for that person. Magnus: We could develop a job description. If we find someone who is a good match and a revenue source, we could act more readily. Ausdal: Could

you do that before September? Magnus: Yes. Salmeron: We should consider pursuing donations to fill the \$8k hole. Magnus: A job description is a first step towards pursuing projects that the YSDC hoping to pursue.

### 3. Consent Agenda (5 min)

**Motion: (Bouquet moved/Hollister seconded) adopting the following:**

- a. To accept the minutes of the July 5, 2022, YSDC meeting
- b. To accept the Treasurer's report as presented at today's meeting

Voting yes: Bieri, Bouquet, Blackman, Abel (treasurer's report), Hollister, Magnus, Montgomery, Pallotta, Van Ausdal, Zaremsky.

Voting no: none. Abstain: Abel (meeting minutes due to absence).

**Motion Passes**

### 4. Adjourn to Executive Session To consider the business-confidential aspects of a contract

### 5. Adjourn from Executive Session at 5:45pm

- a. Vote on any recommendations from executive session

**Motion: (Able moved/Bouquet seconded) that YSDC enter into a contract with ARIA Group for \$1 to pilot a proposed collaborative visioning and planning methodology to assess the methodology's potential for the greater community:**

Hollister: The pilot means that the YSDC is holding a half day workshop. Magnus: Learn the process and get some experience with it. Abel: When and when is the workshop? Ausdal: August 28th at Jay's House at the end of Herman Street. It will be a public meeting but there will not be a hybrid meeting.

Voting yes: Bieri, Bouquet, Blackman, Abel, Pallotta, Hollister, Magnus, Montgomery, Van Ausdal, Zaremsky.

Voting no: none. Abstain: none.

**Motion Passes**

### 6. Community Feedback (10 min) Durgans discussed how the paper would cover the upcoming meeting. Cox: We may want to discuss COVID-19 protocols.

### 7. Meeting Adjournment

A recommendation for Adjourning YSDC March Meeting was made by Van Ausdal.

**Motion: Bouquet moved and Hollister seconded to adjourn the YSDC Regular Meeting at 5:53pm, with no further comments Van Ausdal took a vote.**

Voting yes: Hollister, Bieri, Bouquet, Blackman, Abel, Pallotta, Hollister, Magnus, Montgomery, Van Ausdal, Zaremsky.

Voting no: none. Abstain: none.

**Motion Passes.**

## YSDC Community Feedback and Response Document

#	Mtg Date	From	Question/ Comment	YSDC Response

### YSDC Guidance for Community Feedback

1. Any community guest to the meeting must be identified when they arrive (sign in if in person, on-screen name if via Zoom).
2. Community guests are responsible for muting their audio (if Zoom) upon arrival. They are then responsible for unmuting themselves if they want to participate in the community comments session. (Find Zoom training links here: <https://www.yscf.org/zoom-support/>).
3. Community comments session will be identified on the YSCF agenda, which will be made available at YSDC.org prior to scheduled meetings.
4. Community guests must signify their interest in participating in the community comments session when it comes up. Via Zoom, they may raise their hand (action icon) or show a raised hand with video on, or write a note to chat. In person, they may raise their hand.
5. Chair will recognize one speaker at a time. Each speaker gets one 2-minute interval to make a comment or ask a question. Board VP is the timekeeper.
6. Response from YSDC:
  - a. If an immediate and factual response can be provided, and in consideration of time constraints, the board chair or their designee will respond.
  - b. Otherwise, the comment or question, along with a response from YSDC, will be provided as an addendum to the agenda of the next regularly scheduled YSDC meeting.